

# Arrivals and No Shows Up Until the Rollover Period

The Rollover Function allows transactions to be posted to the previous day and allows check-ins to the previous day. At midnight, any remaining arrivals still due in that day will be relocated to the **No Show** screen; you will have up until the Rollover time to check these guests in.

In the example below, Mr. Gary Dunmire was due to check in on August 20th but it is now 1:10 AM on August 21st; because this is before our 3:00am Rollover time, we are able to check Mr. Dunmire in from the **No Show** screen by simply following the regular check in procedure.

Front DeskTransactionsReservationsReportsSystem ConfigurationOperationsExport/ImportSearchHelp

Walk-InNew Res.**Check-In**Change Res.CancelReservationPost ChargesPost Payment

Room	Room Type	Name	Date In	Date Out	ResID	Rate	Rate code	Adlt	Child
	OVSK	Dunmire, Gary	20-Aug-2015	21-Aug-2015	1378	\$550.00	*Best Avail...	2	0

In HouseArrivalsDeparturesReservationsChecked Out**No Shows**CancelledWait ListTape Chart

20-08-15

Title: **Mr.**  
First name: **Gary**  
Last name: **Dunmire**  
Street address:

Telephone: **408-121-1212**  
Mobile:  
E-mail:  
Guest Note:

City: **Laguna Hills**  
State: **California**  
Country: **United States**  
Zip: **96523**  
Client Type: **Leisure**  
Rate Code: **\*Best Available Rate**  
Source: **Social Media**

Reservation note:

Card Type: **MC**      Travel Agency  
Expiry (mm/yy): **05 / 20**  
Card Number: **\*\*\*\*\*1111**  
Card Holder: **Gary Dunmire**

Guarantee to Credit Card  
Vehicle License

Guest InfoFolio

ADMIN, RSI

21-Aug-2015 01:10 AM

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